NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

SPECIAL MEETING

Notice is hereby given, that a Special Meeting of the Northwest Bergen County Utilities Authority, with offices located at 30 Wyckoff Avenue, Waldwick, New Jersey, is to be held on Tuesday, December 8, 2020 immediately following the Work Session at 7:00pm via a web based conference call through Zoom for the purpose of:

- 1. To conduct a public hearing on the adoption of the Northwest Bergen County Utilities Authority's Annual Budget and Capital Budget/Program for fiscal year commencing January 1, 2021 and ending December 31, 2021.
- 2. To consider and act upon the Resolution adopting the Authority's Annual Budget and Capital Budget/Program for Fiscal Year 2021.
- 3. To consider and act upon any other business which may properly come before this meeting.

Members of the public who wish to participate in the meeting may do so by going to Zoom.us and entering the meeting ID of 842 3881 4388 and followed by the passcode **970377** at 7:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656 (New York), and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment.

Formal Action will be taken.

BY ORDER OF THE CHAIRMAN

Alison Gordon, Secretary December 4, 2020

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA

SPECIAL MEETING – PUBLIC HEARING

2021 ANNUAL BUDGET

DECEMBER 8, 2020

- 1. Meeting called to order
- 2. Open Public Meetings Act Statement
- 3. Roll Call
- 4. Chairman's remarks
- 5. Discussion on the 2021 Annual Budget
- 6. Public Hearing on the 2021 Annual Budget
- 7. Vote on Resolution No. 91-2020 Authority Budget Resolution for Fiscal Year January 1, 2021 to December 31, 2021
- 8. Public Comments
- 9. Adjournment

December 4, 2020

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION	

No. 91-2020

Date: December 8, 2020

2021 ADOPTED BUDGET Fiscal Year: January 1, 2021 to December 31, 2021 NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WHEREAS, the Annual Budget and Capital Budget/Program for the Northwest Bergen County Utilities Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Northwest Bergen County Utilities Authority at its open public meeting of December 8, 2020; and

WHEREAS, the Annual <u>Budget Page F-1</u> and Capital <u>Budget page CB-3</u> as presented for adoption reflects each item of revenue <u>Budget page F-2</u> and appropriation <u>budget page F-4</u> in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Northwest Bergen County Utilities Authority, at an open public meeting held on December 8, 2020 that the Annual Budget and Capital Budget/Program of the Northwest Bergen County Utilities Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on December 8, 2020.

	CHAIRMAN
SECRETARY	

RECORDED VOTE:

	Bonagura	Duch	Jordan	Kelaher	Lo Iacono	Mongelli	Ortega	Plumley	Kasparian
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									

For the Period

Northwest Bergen County Utilities Authority January 1, 2021 to December 31, 2021

			FY 2021 Proposed Budget	pasodou	Budget			FY 2020 Adopted Budaet	pted	\$ Increase (Decrease) Proposed vs.	% Increase (Decrease) Proposed vs.
REVENUES	Wastewater	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	Ĺi	All Operations All Operations	Adopted All Operations
Total Operating Revenues	\$ 14,723,465	· •	\$ · •	1		•	\$ 14,723,465	\$ 14476012	5 O12	74 450	
Total Non-Operating Revenues	40,000			,	,	1	40.000				1.7%
Total Anticipated Revenues	14,763,465		,	1			14,763,465	14,516,012	5,012	247,453	0.0%
APPROPRIATIONS											
Total Administration	2,125,400	1	1	ı	1	•	2,125,400	2,075	2,075,680	49.720	2000
Total Cost of Providing Services	9,788,775	ı	1		ı	1	9,788,775	9,677,675	929	111 100	0/4:7
Total Principal Payments on Debt Service in Lieu of Depreciation	1,696,626	1				,	1 696 676				%T.T
Total Operating Appropriations	13,610,801						12 540 000	1,662,625	579,	34,001	2.0%
Total Interest Payments on Dobt							13,610,801	13,415,980	086,	194,821	1.5%
Total Other Non-Operating Appropriations Total Non-Operating Appropriations	276,664 876,000 1 152 664	1 ,		1 (. ,	1 1	276,664 876,000	319	319,032 781,000	(42,368)	-13.3%
Accumulated Deficit	, ,			1	1	10	1,152,664	1,100,032	,032	52,632	4.8%
Total Appropriations and Accumulated									1		#DIV/0!
Dencit	14,763,465	•		•		,	14,763,465	14,516,012	012	247,453	1.7%
Less: Total Unrestricted Net Position Utilized	1				,		•		ŧ		
Net Total Appropriations	14,763,465						14,763,465	14,516,012		247 453	#UV/U!
ANTICIPATED SURPLUS (DEFICIT)	\$ -	φ, ,	٠,	\$ -	٠,	\$		٠	v		#DIV/0!

Revenue Schedule

For the Period

Northwest Bergen County Utilities Authority

January 1, 2021

to

December 31, 2021

	Wastewater		FY 202 1 P	roposed	Budget		Total All	FY 2020 Adopted Budget Total All	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING REVENUES	Treatment	N/A	N/A	N/A	N/A	N/A	Operations	Operations	All Operations	All Operations
Service Charges										
Residential	13,468,465						_			
Business/Commercial	13,400,403						\$ 13,468,465	\$ 13,221,012	\$ 247,453	1.9%
Industrial							-	*	-	#DIV/0!
Intergovernmental							-	•	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	13,468,465						10.150.150	<u> </u>		#DIV/01
Connection Fees				-			13,468,465	13,221,012	247,453	1.9%
Residential	100,000						100.000			
Business/Commercial	300,000						100,000	100,000	-	0.0%
Industrial							300,000	300,000	-	0.0%
Intergovernmental								*	-	#DIV/OI
Other							-		-	#DIV/0!
Total Connection Fees	400,000						400,000	400.000	<u>.</u>	#DIV/0!
Parking Fees							400,000	400,000		0.0%
Meters						_	1 .			#DU //DI
Permits								_	-	#DIV/0!
Fines/Penalties							_	_	-	#DIV/0!
Other							_	-	-	#DIV/0! #DIV/0!
Total Parking Fees	-		-	-	-		-			#DIV/0!
Other Operating Revenues (List)										#01470!
Outside Septage Solar Renewable Energy Credits	650,000						650,000	650,000		0.0%
IPP Permits	70,000						70,000	70,000		0.0%
Collections System Operation	25,000						25,000	25,000	_	0.0%
Miscellaneous Income	50,000					1	50,000	50,000	-	0.0%
Wase in the state of the state	60,000						60,000	60,000	-	0.0%
						- 0	-		-	#DIV/0!
						- 1	-	-	-	#DIV/0!
						- 1	95	-	-	#DIV/0!
						- 1	845		-	#DIV/0!
						- 1	-	-	-	#DIV/OI
Total Other Revenue	855,000			(*)			000,000			#DIV/0!
Total Operating Revenues	14,723,465						855,000	855,000	<u> </u>	0.0%
NON-OPERATING REVENUES						-	14,723,465	14,476,012	247,453	1.7%
Other Non-Operating Revenues (List)										
Type in	I.v.									
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Total Other Non-Operating Revenue			-		-	-				#DIV/0! #DIV/0!
Interest on Investments & Deposits (List) Interest Earned										#014/01
Penalties	40,000						40,000	40,000		0.0%
Other									_	#DIV/0!
Total Interest	40.000									#DIV/0!
Total Non-Operating Revenues	40,000	•		-	•		40,000	40,000		0.0%
TOTAL ANTICIPATED REVENUES	\$ 14,763,465 \$		- 4			-	40,000	40,000	127	0.0%
The state of the s	J 14,703,403 \$	- \$	- \$	- \$	- \$	- \$	14,763,465 \$	14,516,012	247,453	1.7%

Appropriations Schedule

Northwest Bergen County Utilities Authority

For the Period

January 1, 2021

to

December 31, 2021

\$ Increase

% Increase

											Decrease)	(Decrease
			FY 2021 P	roposed i	Budaet				FY 2020 Adopted Budget		oposed vs.	Proposed
									Bauget		Adopted	Adopted
	Wastewater Treatment	N/A	N/A	21/2			Total All		Total All			
OPERATING APPROPRIATIONS	- Tredutient	II/A	N/A	N/A	N/A	N/A	Operations		Operations	All	Operations	All Operation
Administration - Personnel												
Salary & Wages	\$ 735,400						_					
Fringe Benefits	447,000						\$ 735,40	9	717,080	\$	18,320	2.
Total Administration - Personnel	1,182,400						447,000)	420,600	1	26,400	6.3
Administration - Other (List)	1,102,400				-		1,182,400)	1,137,680		44,720	3.
Professionals	600,000						-/					
Communications	67,000						600,000)	600,000		121	0.4
Executive							67,000)	67,000		9	0.0
Management	13,000						13,000	1	13,000		_	0.0
Miscellaneous Administration*	263,000						263,000	ı	258,000		5,000	1.9
Total Administration - Other	242.000						-				-,555	#DIV/0!
Total Administration	943,000				-	-	943,000		938,000		5,000	0.5
Cost of Providing Services - Personnel	2,125,400	-				-			2,075,680		49,720	2.4
								- , -	2,073,000	_	43,720	2.4
Salary & Wages Fringe Benefits	3,654,000						3,654,000		3,700,000		(46,000)	
_	2,221,775						2,221,775		2,170,175			-1.2
Total COPS - Personnel	5,875,775	-		-			5,875,775	_	5,870,175	_	51,600	2.4
Cost of Providing Services - Other (List)							3,013,113	-	3,870,175		5,600	0.1
See Sheet F-4a	3,913,000						3,913,000		2 007 500			
Type in Description							3,313,000		3,807,500		105,500	2.8
Type in Description									-		-	#DIV/0!
Type in Description							-		-		-	#DIV/01
Miscellaneous COPS*							-		-		-	#DIV/0!
Total COPS - Other	3,913,000	-	-		-		2012000	-			-	#DIV/0!
Total Cost of Providing Services	9,788,775						3,913,000		3,807,500	·	105,500	2.89
Total Principal Payments on Debt Service in Lieu							9,788,775	_	9,677,675		111,100	1.19
of Depreciation	1,696,626	-		_			4					
Total Operating Appropriations	13,610,801				— <u>:</u>		1,696,626		1,662,625		34,001	2.09
NON-OPERATING APPROPRIATIONS							13,610,801	7/	13,415,980		194,821	1.59
Total Interest Payments on Debt	276,664	_										
Operations & Maintenance Reserve							276,664		319,032		(42,368)	-13.3%
Renewal & Replacement Reserve	876,000						-		-		-	#DIV/0!
Municipality/County Appropriation	570,000					- 1	876,000		781,000		95,000	12.2%
Other Reserves						- 1	-		-		-	#DIV/0!
Total Non-Operating Appropriations	1,152,664										-	#DIV/0!
TOTAL APPROPRIATIONS	14,763,465		-			-	1,152,664		1,100,032		52,632	4.8%
ACCUMULATED DEFICIT	14,703,405	-				_	14,763,465		14,516,012		247,453	1.7%
TOTAL APPROPRIATIONS & ACCUMULATED									_		,	#DIV/0!
DEFICIT THE PROPERTY OF THE PR	44.55											
UNRESTRICTED NET POSITION UTILIZED	14,763,465		74			(47)	14,763,465		14,516,012		247,453	1.7%
Municipality/County Appropriation									,,		241,433	1.770
Other		*		_	-	-	pe:		_			#DIV/0!
							_		700		-	
Total Unrestricted Net Position Utilized			-	-		-		_				#DIV/0!
OTAL NET APPROPRIATIONS	\$ 14,763,465 \$	- \$	- \$	- \$	- \$	_ <	14,763,465	\$	14,516,012	\$	347.450	#DIV/0!
										\$	247,453	1.7%
Miscellaneous line items may not exceed 5% of them the line item must be itemized above.	otal operating appr	opriations sho	wn below. If	amount in mi	iscellaneoue i	is areater	*hon *ho					
hen the line item must be itemized above. 5% of Total Operating Appropriations	- 11					s greater	uran trie amou	nt sho	wn below,			

Proposed Capital Budget

Northwest Bergen County Utilities Authority

For the Period

January 1, 2021

to

December 31, 2021

						Fu	nding :	Sources		
						Renewal &				
	Estin	nated Total		estricted Ne		eplacement		Debt		Other
Wastewater Treatment		Cost	Posi	ition Utilized		Reserve	Auth	orization	Capital Grants	Sources
See Attached Schedule	\$	5,131,000	\$	995,000	\$	876,000	\$ 3	,260,000		
Type in Description		-	_					. ,		
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Total		5,131,000		995,000)	876,000	3	,260,000		
N/A						,		,200,000		
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N/A	-			-		-				
Type in Description	7	-								
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Total										
TOTAL PROPOSED CAPITAL BUDGET	\$ 5.	131,000	-	-	<u> </u>	000000000000000000000000000000000000000			-	
JAN HAE DODGET	<u>پ کی</u>	121,000	\$	995,000	\$	876,000 \$	3,26	50,000 \$	- \$	

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

December 31, 2021 Northwest Bergen County Utilities Authority For the Period January 1, 2021 to

Funding Sources Renewal &

Wirthouries Toothoons	Estimated Total Cost	Unrestricted Net Position Utilized	Replacement Reserve	Debt Authorization Capital Grants	Other
Wastewater Pump Station Improvements (5340700-15) Upgrade Operating Building Interior Incinerator Repairs Collection System Gravity Main Repairs (5340700-19) Collection System Expansion Fiber Optic Pump Station Installations	\$1,000,000 \$660,000 \$0 \$0 \$0 \$0 \$0		200	\$1,000,000 \$660,000	1
Upgrade Mission and Phoenix Alarm Systems / Wet Well Dissolved O2 Systems / New Pump for HHF Replace Federal Electric Sub-Panels left throughout Plant Upgrade and Replace PLCs and CSS in Primary Building, Simplify Wiring Vehicle Replacement (2 Cot Explores) Replace Aeration Gallery PLCs, withing, and transmission data extense	\$310,000 \$75,000 \$90,000 \$90,000	000'06\$	\$281,000 \$310,000 \$75,000		
Roof Replacement and Repair of Grit Building and Disinfection Building (incl. epoxy coating of interior walls grit bldg) WWATP Gate Valves and Actuator Replacement Upgrade (Inlet Bldg and secondary crossover channel incl	\$150,000		\$150,000		
Replace BPP#2 Schwing Pump Vehicle Storage Building Cake Receiving Facility Pump Station PLC Replacement	\$0 \$700,000 \$600,000 \$1,000,000 \$60,000	\$700,000	900	\$4,000,000	
Upgrade Polymer Room Electrical Cabinets, Automate Polymer System Thickener Scrubber Upgrade to Fully Automated and Winterize Upgrade Pump Station Lighting Including Wet Wells	\$25,000 \$30,000 \$60,000	\$25,000 \$30,000 \$60,000			
Total	\$5,131,000	\$995,000	\$876,000	\$3,260,000 \$0	\$